

**PLEASANT VALLEY SCHOOL, District 27**  
7975 Pleasant Valley Rd, Marion, MT 59925 ~ (406) 858-2343  
www.pleasantvalleyschoolmontana.org

# School Board Business Meeting Minutes

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**Tuesday, April 3, 2018**

## CALL TO ORDER:

The meeting was called to order at 5:55 p.m. by Board Chair Ryan Wade.

## ATTENDANCE:

Ryan Wade, board chair; Bambi Wilson, vice chair; Carolyn McIsaac, trustee; Richelle Sheets, lead teacher; and Ann Marie Becker, district clerk/business mgr.

## AGENDA:

Ryan moved to approve the agenda and Bambi seconded.

## MINUTES:

Carolyn moved to approve the March 2018 School Board Meeting minutes; Ryan seconded motion.

## PUBLIC COMMENT:

No public comment.

## CLERK'S REPORT/WARRANT APPROVAL:

**April 2018 warrant report:** Ryan made a motion, seconded by Carolyn, to approve the report.

Richelle accepted the offered teaching contract for the 2018-2019 school year.

Required legal notice of the 2018-19 Building Reserve Fund non-voted levy was published in the Daily Inter Lake on March 30, 2018.

The recent Amendment of Solid Waste Service Charge for Schools from the Flathead County Solid Waste District will have no financial impact for PVS. PVS' annual charge will remain the minimum 1 ACU/\$80.73.

Trustees received and reviewed the following reports:

- April Statement of Expenditure Budget vs. Actual (prior to April claims)
- March Claims
- February 2017 Final & Balanced Report
- Project Cash
- SRS Grant Balance & Expenditure Report

### TEACHER'S REPORT:

Richelle presented the April Teacher's Report, newsletter and monthly calendar. She also presented for the Board's review, a draft of the 2018-2019 school calendar.

- **Kindergarten Round-Up:** Kindergarten Round-Up was Monday, Apr. 2 from 9am-6 pm. No new enrolled students.
- **Rural School Music Festival:** PVS is participating and will spend most of the day May 3<sup>rd</sup> at West Valley School working with other musicians to prepare for an evening concert at 5:30 p.m.
- **End-of-Year Student Activities:** PVS was invited to participate with Marion School at the Lion's Camp on Bitterroot Lake May 30 – June 1. PVS' year-end field trip is planned for the last week of school for a trip to the historical mining ghost town of Garnet.
- **End of Year Event:** PVS will host its annual year end event on the last day of school, Friday, June 8 beginning at 5:30 p.m. This school/community picnic will include a presentation to honor student achievements.

### OLD BUSINESS:

**Trustee Election Update:** Ann reported no new declarations were filed. The PVS' trustee election will be cancelled on April 6<sup>th</sup> if none are received by then and Carolyn McIssac will be seated by acclamation.

**School Vehicle:** The Board discussed funding and financing options for the future purchase of a new school vehicle to replace its existing 1997 Suburban. Ann distributed information regarding InterCap Loan and a sample bi-annual payment schedule. The Board also reviewed and familiarized themselves with MCA 20-10-147 Bus Depreciation Reserve Fund.

### NEW BUSINESS

**Montana Small Schools Alliance (MSSA):** Ryan made a motion, seconded by Carolyn, to participate in the MSSA programs for the 2018-2019 school year.

### MAINTENANCE & SAFETY:

**Water Tests:** M.E. Lab's analytical report for the school's drinking water indicated all normal results.

**Required Asbestos Training:** Ann is registered to attend the 16-Hour Asbestos Operations & Maintenance Training on April 25-26, 2018 in Columbia Falls. A Certification Certificate will be issued upon course completion.

**State Health & Safety Inspection:** A school inspection took place on March 27<sup>th</sup>. One correction action must be completed by July 1, 2018. "S" Hooks on swings must be replaced with enclosed clasps.

**Seasonal Grounds Keeper Position:** The Board discussed provider options for the upcoming spring/summer/fall seasons maintenance of the school and teacherage grounds. A part-time employee must be at least 16 years of age.

### INFORMATION & CORRESPONDENCE:

- *TS Top Safety Newsletter*, April 2018
- The Trustees Organizational Meeting is Tuesday, May 8, 2018 at 5:45 p.m.
- The May Regular School Board Meeting will immediately follow the Organizational Meeting

ADJOURNMENT:

Ryan motioned to adjourn the meeting at 7:20 p.m., seconded by Carolyn.

Respectfully,

Ann Marie Becker  
District Clerk

Approved as submitted:

Date:

Approved as corrected:

Date:

Ryan Wade, Board Chair: \_\_\_\_\_